

NOTICE OF MEETING

CABINET

TUESDAY, 25 JULY 2023 AT 2.00 PM

COUNCIL CHAMBER - THE GUILDHALL, PORTSMOUTH

Telephone enquiries to Anna Martyn - Tel 023 9283 4870
Email: Democratic@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

Public health guidance for staff and the public due to Winter coughs, colds and viruses, including Covid-19

- Following the government announcement 'Living with Covid-19' made on 21 February 2022 and the end of universal free testing from 1 April 2022, attendees are no longer required to undertake any asymptomatic/ lateral flow test within 48 hours of the meeting; however, we still encourage attendees to follow the public health precautions we have followed over the last two years to protect themselves and others including vaccination and taking a lateral flow test should they wish.
- We strongly recommend that attendees should be double vaccinated and have received any boosters they are eligible for.
- If unwell we encourage you not to attend the meeting but to stay at home. Updated government guidance from 1 April 2022 advises people with a respiratory infection, a high temperature and who feel unwell, to stay at home and avoid contact with other people, until they feel well enough to resume normal activities and they no longer have a high temperature. From 1 April 2022, anyone with a positive Covid-19 test result is still being advised to follow this guidance for five days, which is the period when you are most infectious.
- We encourage all attendees to wear a face covering while moving around crowded areas of the Guildhall.
- Although not a legal requirement, attendees are strongly encouraged to keep a social distance and take opportunities to prevent the spread of infection by following the 'hands, face, space' and 'catch it, kill it, bin it' advice that protects us from coughs, colds and winter viruses, including Covid-19.
- Hand sanitiser is provided at the entrance and throughout the Guildhall. All attendees are encouraged to make use of hand sanitiser on entry to the Guildhall.
- Those not participating in the meeting and wish to view proceedings are encouraged to do so remotely via the livestream link.

Membership

Councillor Steve Pitt (Chair)
Councillor Suzy Horton (Vice-Chair)
Councillor Dave Ashmore
Councillor Kimberly Barrett

Councillor Hugh Mason
Councillor Darren Sanders

(NB This agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

A G E N D A

1 Apologies for Absence

2 Declarations of Interests

3 Record of Previous Decision Meeting - (Pages 5 - 16)

A copy of the record of the previous decisions taken at Cabinet on 27 June 2023 is attached.

4 Appointment to outside organisation - Portsmouth Naval Base Property Trust (Trustee)

The purpose of this item is to make a trustee appointment to the Portsmouth Naval Base Property Trust for one year. These positions are usually for a three-year term; however, this appointment is for one year following a resignation. Appointments for a three-year term will be made in 2024.

Following a canvass of members, Councillor Russell Simpson has expressed an interest in this appointment.

RECOMMENDED that Councillor Russell Simpson be appointed to the position as a Trustee of the Portsmouth Naval Base Property Trust.

5 Review of the 2023 local elections (Pages 17 - 26)

Purpose

To review the 2023 City Council elections and the implementation of voter identification requirements.

6 Bathing Water Quality (Pages 27 - 72)

Purpose

1. To explore the best ways to provide the public with water quality information prior to entering/using our designated bathing waters.
2. There is a need to consider two elements:

- i. How best to inform the public of bathing water quality.
- ii. How to deal with declining bathing water quality at one of our most popular beaches.

RECOMMENDED that the Cabinet approves

1. The proposal to locate a digital terminal/s on the seafront which would constantly display Southern Water's Beachbuoy webpage to provide details in respect to storm release activity near our designated bathing waters. Southern Water are currently trialling water quality monitoring buoys. The aspiration is, on completion of successful trials, to include this information on the terminals, but there is no fixed date for this as yet.
2. The proposal to continue to work with partners to monitor and protect the quality of our seawater.

7 Approval of the Corporate Plan (Pages 73 - 92)

Purpose

To seek approval from Cabinet for the updated Council's Corporate Plan - 2023-24.

RECOMMENDED that the Cabinet

1. Approve the updated Council's Corporate Plan - 2023-24 (see Appendix 1).
2. Note that the plan demonstrates the Council's commitment to supporting the achievement of the Vision for Portsmouth that has previously been agreed with partners as well as demonstrating how the Council is delivering for the residents of Portsmouth in these challenging times.
3. Agree that delegated authority be given to the Chief Executive to make minor changes to the draft document prior to publication.

8 Ratification and update of Waste Collection Policy (Pages 93 - 162)

Purpose

1. To update Cabinet on the proposed changes to the waste collection policy, arising from:
 - i. The Environment Act 2021.
 - ii. Provision of additional recycling services - food waste collection; battery collection; carton & plastic recycling banks.
 - iii. Recycling contamination and the introduction of a charge for removal of contaminated recycling.
 - iv. Changes to bin provision policy for properties with limited space or no usable frontage to store bins on non-collection days.
 - v. Change to waste presentation time.

RECOMMENDED that the Cabinet approves

1. The ratification and update of the Waste Collection Policy (Appendix 1), which includes;

- i. the changes related to the Environment Act 2021 and the provision of additional recycling
 - ii. the introduction of a charge to dispose of contaminated recycling as refuse.
 - iii. the update to the policy regarding the provision of waste receptacles to those properties with limited frontage to store waste receptacles, while accounting for reasonable adjustments to those with protected characteristics.
 - iv. the waste presentation time change to 6am.
2. Delegate further changes to the waste collection policy relating to the new Portsmouth City Council in-house waste collection service (starting on 01 April 2024) to the Director of Housing, Neighbourhoods and Buildings Services in consultation with the Cabinet Member for Environmental Services.
3. Note that further updates will be required to the Waste Collection Policy, once the government / DEFRA have clarified when the EPR/DRS will be introduced.

9 Mandatory Licensing of Houses in Multiple Occupation (Pages 163 - 200)

Purpose

1. Cabinet made a decision on 22nd November 2022 to introduce Additional licensing of all houses in multiple occupation (HMOs) in Portsmouth occupied by 3 or 4 people. This decision included agreement to a new approach to licensing properties, where licence holders will be given different licence terms based upon compliance criteria, a new fee structure to reflect this, and new licence conditions. Through the November 2022 decision report, Cabinet instructed officers to present a further report to Cabinet before September 2023 with proposals to alter the Mandatory HMO Licensing model, fee structure and Licence conditions to create consistency between Mandatory and Additional Licensing of HMOs.
2. Therefore, the purpose of this report is to present proposals to align the current Mandatory HMO licensing scheme, with the new licensing model that will be introduced shortly for Additional Licensing of HMOs across the city.

RECOMMENDED that the Cabinet

1. **Change the Mandatory HMO Licensing scheme, to alter the Mandatory HMO Licensing model, fee structure and Licence conditions to create consistency between Mandatory and Additional Licensing of HMOs.**
2. **Instructs officers to carry out a non-statutory consultation with existing Mandatory HMO Licence holders to be conducted from 26th July to 16th August 2023 on the proposal to create consistency between the Mandatory HMO licensing scheme and Additional Licensing scheme, as outlined in this report, including a new approach to administering licences for different terms as outlined in Appendix 1, a new Licensing fee structure as outlined in Appendix 2, and new licence conditions as outlined in Appendix 3. Officers should then return to Cabinet on 5th September 2023 with the**

outcome of this consultation, in a report to present the final proposals for Cabinet's approval.

Members of the public are permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting nor records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Whilst every effort is made to webcast this meeting, should technical or other difficulties occur, the meeting will continue without being webcast via the Council's website.